

## March 23, 2020

## A message from BUNTING regarding COVID-19:

To whom it may concern,

We would like to wish each of you, your loved ones, your coworkers and your families to remain safe from the current Covid-19 pandemic which is spreading across our country and around the globe.

Effective as of Friday, March 20, 2020 BUNTING implemented a COVID-19 response plan for all of our worldwide locations. This plan is in addition to all local, state and federal orders mandated which are currently affecting our individual locations, and those which may be mandated at the local, state, and federal level in the future.

In our daily business, we provide many different products to the medical industry that go into respirators, ventilators, & insulin pumps to name a few. We also supply products specifically designed for the protection of our food supply. Since our business is "life sustaining", we are exempt from orders of closure currently in place.

We are taking numerous steps with our employees to mitigate the risks (working from home, split shifts, social distancing). Our responsibility is to keep supplying our customers with product while keeping our employees safe, healthy, and gainfully employed.

Where permissible in accordance with government mandates, our non-managerial, non-production support staff has been divided and will work remotely from the safety of their homes on a bi-weekly basis. Our entire staff have prepared, tested and verified their ability to support your needs from home offices. During normal business hours one-half of our support staff will be in their respective BUNTING business office while the other one-half are working remotely. This will be completely transparent to you and your interactions in contacting us should not change.

Our production personnel will continue working their normal hours unless otherwise directed by federal, state or local mandates. We are all working together to supply our customers with the quality of product and the level of service they have come to expect from BUNTING.

If you any have questions or concerns regarding any of the BUNTING worldwide locations regarding the COVID-19 virus, please send an email to <a href="mailto:bmc@buntingmagnetics.com">bmc@buntingmagnetics.com</a> with "Bunting Covid-19" in the subject line.

Kjńdest Regards

President/CEO BUNTING

SINCE J<sub>359</sub>